

1st International Conference on Photoalignment and Photopatterning in Soft Materials (PhoSM2014)
28 Nov – 2 Dec, 2014

Regal Oriental Hotel Reservation Form

To: Regal Oriental Hotel
Address: 30-38 Sa Po Road, Kowloon City, Kowloon, Hong Kong
Reservation Contact: Ms. Eva Chow Tel: (852) 2132 3394 Fax: (852) 2383 0234
E-mail: roh.corp01@regalhotel.com

Booking Deadline: October 31, 2014
For Official use only

Personal Particulars

Name as shown on passport (Mr. / Mrs. / Ms)		Surname		First Name	
Mobile Number	Office Number	Fax Number		E-mail	
				Country	
Arrival Date	Arrival Flight No. / Time	Departure Date		Departure Flight No. / Time	

Hotel Accommodation * All special request is subject to hotel room availability.

Room Category & Room Rate on per room per night basis	Check In Date	Check Out Date	Total Room Nights	TT Bank Charges (HKD) (Applicable for TT client only)	Grand Total (HKD)
Deluxe Room: <input type="checkbox"/> HK\$850+10% per room per night (included in-room internet access for max. 2 IP Address)				HKD300	
<input type="checkbox"/> Single Room <input type="checkbox"/> Twin Room <input type="checkbox"/> Smoking * <input type="checkbox"/> Non Smoking * <input type="checkbox"/> Buffet breakfast @HK\$100+10% per person per day				<input type="checkbox"/> Supplement @HKD300+10% per night per room upgrade to Executive Club Floor with below additional amenities: -Buffet breakfast for max. 2 persons -Complimentary Executive Club Lounge access and evening cocktail -Complimentary Mini Bar items. (2 beers, 2 soft drinks and 2 bottles of distilled water) -Complimentary early check-in at 11:00am and late check-out until 15:00pm (Subject to hotel availability)	

Credit Card Guarantee (MUST COMPLETE UPON SUBMISSION)

VISA MASTER AMEX DINERS

(Please attach copies of **FRONT and BACK sides of the credit card** upon reservation for our further process)

I AGREE TO PROCEED THIS RESERVATION FOR ONE NIGHT NON-REFUNDABLE ACCOMMODATION CHARGE AS GUARANTEE VIA THE CREDIT CARD INFORMATION LISTED BELOW:

Name of cardholder: _____ Valid Till: _____

Credit Card No.: _____ Holder's Signature: _____

Telegraphic Transfer (TT) Payment

For **TT**, please arrange the "**Grand Total Amount**" to the below bank details

Name of Bank : THE HONG KONG AND SHANGHAI BANKING CORPORATION LIMITED
 Bank Account Name : FAVOUR LINK INTERNATIONAL LTD – REGAL ORIENTAL HOTEL
 Bank Address : 1 QUEEN'S ROAD CENTRAL , HONG KONG
 S.W.I.F.T. Code : HSBCHKHKKH
 Bank Account No. : 004-808-271035-001 (Hong Kong dollars)

(Please fax us a copy of your bank remittance advice with hotel guest name written on or before **October 24, 2014**)

Remarks

- **Hotel room rates are subject to 10% service charge and prevailing government tax on per room per night basis.**
- Hotel rates are valid for 2 days pre & post stay of conference 26-27 Nov & 2-3 Dec applicable for reservations. If hotel room blocked is full, hotel will advise the availability of other room type / rates or arrange refund. The refund amount might be deducted the bank charges before returning to customer.
- All reservations will only be processed if the required payment is settled by the deadline, otherwise, the application will automatically be cancelled and rooms will be released without prior notice.
- Hotel will reply to guest within 24 hours once received the reservation form.
- Round-trip Hotel's airport shuttle bus service to & from Regal Hotel's on arrival and departure date on first-come-first-serve basis. (P.S. Taxi fee from airport to Hotel is around HK\$260-280 in condition of no heavy traffic jam)
- Once hotel confirmed the above reservation, whole period of stay will be served on guaranteed basis. Should there be any cancellation made after **Oct 31, 2014**, shorten of stay, early departure or no-show on arrival date, FULL PERIOD of room charges will be imposed as penalty charges without prior notice.

Note: Please reserve your accommodation before booking deadline 30 October, 2014, otherwise the room rate may change.